

COMMERCIAL DRIVEWAY CHECKLIST

Owner's Name _____

Applicant's Name _____

(if different from owner)

Project Name _____

Route _____

Milepost _____

City (in or near) _____

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1. Does purpose field on permit application clearly indicated size and use of proposed access. Y/N _____
 2. Does access type match existing conditions, i.e. a depressed curb driveway in curb and gutter areas, a turnout in non-curbed areas? Y/N _____
 3. Is ADOT station provided for centerline of all accesses? Y/N _____
 4. Has a site plan showing the following elements been provided? Y/N _____
 - ◆ Site boundaries and adjacent streets
 - ◆ Location of existing driveways/turnouts and street intersections near site
 - ◆ Existing right-of-way and property lines
 - ◆ Size of site (in acres) and building area (sq. feet of gross building)
 - ◆ Location and design of all proposed accesses
 - ◆ Parking layout and internal circulation
 5. Has land use been clearly defined? Y/N _____

The description should provide as much detail as possible. For example, if specific tenants are known (Wal-Mart, Safeway, etc.) or if specific tenants are wanted (bank, offices, fast food, convenience stores, strip malls)
 6. Have plans detailing work within the right-of-way been provided? Y/N _____

This should include:

 - ◆ Access construction
 - ◆ Typical section for intersection access
 - ◆ Rumble strip removal
 - ◆ Roadway geometrics (including full width of highway and access)
 - ◆ Signing and striping
 - ◆ Drainage (existing and proposed)
 - ◆ Grading plan

Send copy of this checklist when submitting permit application.